



A/V Requirements for Keynote Presentation

Program Time: Approximately 1 Hour

Sponsor agrees to provide all of the following requirements for the Speaker:

- Wireless lapel/lavalier microphone
- Additional microphone on stand in audience for Q&A
- LCD projector with screen
- Ability to play sound from computer throughout presentation room (3.5 mm audio connection)
- Wireless internet access
- Power Outlet for Laptop within 6 feet of laptop location
- A bottle of water would be appreciated
- 627 pitted Organic Medjool Dates, in a bowl that is uniformly chilled to exactly 64 degrees Fahrenheit (just kidding, Maria is not a Diva!)

Speaker will bring:

- Apple Laptop with HDMI video output
- Presentation remote

For questions, contact Maria at speaking@campuspeak.com or 716-510-4402